



Director's Representative Advisory Committee (DRAC)

Meeting Minutes

Tuesday, February 18, 2014

CG-3131, 2:00 – 4:00 PM

CHAIR: Gang Lu

COMMITTEE: Joan Burkepile, Roberto Casini, Rebeca Centeno-Elliott, Mausumi Dikpati, Benjamin Foster, Wendy Hawkins, Amy Knack, Gang Lu, Mark Miesch, Kim Nesnadny, Phil Oakley, Teresa Rivas, Sheryl Shapiro, Stanley Solomon, Richard Summers, Steven Tomczyk, Michael Wiltberger

PRESENT: Joan Burkepile, Roberto Casini, Giuliana de Toma, Benjamin Foster, Wendy Hawkins, Amy Knack, Gang Lu, Kim Nesnadny, Phil Oakley, Teresa Rivas, Sheryl Shapiro, Stanley Solomon, Steven Tomczyk, Michael Wiltberger

NOTETAKER: Wendy Hawkins

1. Library Update:

- a. Joanne believes that the plan is to divide south end of the library into two conference areas that would hold up to 25 people each and potentially hold up to 50 people if the soft accordion wall is retracted.
ACTION: Joanne will meet with library staff this Thursday, Feb. 20, to further discuss remodeling plans in more detail.
ACTION: Form separate library committee to discuss future of library and proposed remodel plans.
- b. There was concern to whether or not it was decided if HAO library, at CG1, will remain or be moved to and combined with FL library. Joanne assured that the library will remain here as long as we want to manage it, but there are constraints as to how that has to be done and how much material we can keep here.
- c. There was past talk of HAO journals to be moved off site. At this time it looks like journals will be consolidated and we will be asked to hold on to what needs to remain here and make good decisions about what can move offsite or be relied on electronically. There will have to be an understanding about electronic journals and what happens if our subscriptions expire before we can do this.

2. Visitor Program:

- a. Why are we presenting visitors with intellectual property signature forms (Mike and Stan)?
ACTION: Joanne and Teresa will ask UCAR if these forms are necessary.
- b. Should our electronic visitor and computer web forms be combined? Issue is that hosts will sometimes forget to fill out computer web form prior to visitor arrival.
ACTION: Wendy will combine the two forms as an experiment.
- c. Ben Foster asked to be informed when AIM visitors need access to models.
ACTION: Wendy will add this request to the visitor/computer web form.

3. HAO's 75th anniversary celebration in 2015:

- a. Stan suggests we move date to last day of August (8/31/2015) from early August. Hotels are usually booked in early August due to returning CU returning students and their families.
ACTION: Joanne will contact NCAR 100th year anniversary organizer to discuss date change.
- b. Is HAO 75th celebration to coincide with NCAR 100th anniversary? Yes.
- c. Walt Roberts birthday is August 20th.
- d. HAO anniversary month is September.

August Minutes on HAO's 75th anniversary:

1. HAO's 75th anniversary celebrations in 2015: Walt Roberts invited CO Governor to Climax on September 8, 1940. Celebration planned for August 2015. Place, Mesa Lab. Talks, key speakers, day or two long finishing with reception. Organizing team: Gang, Bev, Amy, Mike W., Joan, Joanne, Wendy, Andy Skumanich (?), Vic (?).

Other volunteers since then: Mark Miesch